

## CTS- Returning to Education and Staying Safe

### FAQ's



#### Q: Is it safe to attend?

CTS have undertaken a full risk assessment in preparation to open to all learners. We are working on measures in and out of the classroom and are putting in place plans to reduce risks in line with government guidance. We are keen to promote a return to learning to a wide range of adults to support in your job search and employability skills.

#### Q: Will there be changes to CTS? What do we need to do differently when we return?

We are continuing to monitor government guidance to ensure that we create a safe learning environment. Our plans are to offer learners some face-to-face teaching as well as some virtual/remote learning. Based on current guidance from September 2020, we will introduce group bubbles and ensure our Adult learners have a dedicated floor in the building. Not all learners will attend at the same time so that we manage the number of learners in the building at any point in the day and avoid large gatherings. We anticipate that all of the health and safety measures currently in place now will stay in place, for example classroom layouts, class seating plans, hand sanitisation and regular cleaning processes.

All our learners will be given a face to face induction into the building and the changes and will be provided with a learner handbook. We will adopt a Covid Safe learning agreement for all, this will support how you can protect yourself too.

We will require you to always follow official advice too:

- Wash your hands with soap and water often – do this for at least 20 seconds.
- Always wash your hands when you get home or into work.
- Use hand sanitiser gel if soap and water are not available.
- Cover your mouth and nose with a tissue or your sleeve when you cough or sneeze.
- Put used tissues in the bin straight away and wash your hands afterwards.
- Try to avoid close contact with people who are unwell.
- Don't touch your eyes, nose or mouth if your hands are not clean.
- Follow advice on face masks/coverings

#### Q: How do I get to CTS if I cannot walk or cycle?

Start and finish times will be different for each group of learners and avoid peak travel. As you will be aware face coverings are required at all times on public transport (for children over the age of 11). The government has asked us to have a process for ensuring face coverings are removed when learners and staff who use them arrive at CTS and this communicated to all learners. Our Induction will include information and guidance on this.



**Adult  
Learning**



#### **Q: How do I enrol?**

Our enrolment team are busy carrying out remote enrolments. We are able to do this via phone and video call. We will follow this up with a face to face meet and greet and induction to CTS over August. To enrol you can call 0114 2636570 or email [info@ctstraining.co.uk](mailto:info@ctstraining.co.uk) our friendly staff will guide you through booking an enrolment interview.

#### **Q: When can I start?**

All learners will meet staff during August and then start their learning from 1<sup>st</sup> September. We will ensure you are all aware of the changes we are making to keep you safe.

#### **Q: What will teaching and learning look like?**

We are planning to offer students some face-to-face teaching as well as some virtual/remote learning. As part of the enrolment process, we will establish what support needs you require to be able to learn remotely.



**We look forward to seeing you!**

